

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

FEDERAL POST CARD APPLICATION

[illegible]

Application Instructions

Circled letters on the form above correspond to the instructions below. **You must complete all shaded areas.**

A. If you are Hawaiian (defined by law as “any descendant of the aboriginal peoples inhabiting the Hawaiian islands which exercised sovereignty and subsisted in the Hawaiian islands in 1778, and which peoples thereafter have continued to reside in Hawaii”) and wish to receive ballots for the Office of Hawaiian Affairs (OHA) Special Election, put “NH” in Item 1.c. and write “I am Hawaiian and desire to receive OHA ballot(s)” in Item 7.

B. Do not leave blank. Enter “N/A” if not applicable or if you are a first time voter.

C. Provide the complete street address of your Hawaii voting residence. A post office box is not

acceptable. If there is no street address of your residence, describe its location in Item 7. For example: “on Highway _____, 2 miles past Highway _____, across the street from the _____ gas station.” This address must be different from the one provided in Item 4 and must be within the county where you claim legal voting residence.

D. Print the complete address where you want your ballot sent — usually your current mailing address. This address must be different than the address provided in Item 3.

E. Check ONE box.

F. Sign and date this section. If you are unable to sign, the oath must be completed in the presence of an oath-taking official.

I. UNIFORMED SERVICES

A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Hawaii and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

B. When To Do It

You may use a single FPCA to request ballots for primary and general elections in an election year. In Hawaii, all Federal, state and county elections are held concurrently in even numbered years.

You must submit a separate FPCA for special elections not held in conjunction with regularly scheduled ones.

(1) **If you are unregistered**, the county clerk must receive your FPCA not later than 30 days before the election.

If you are registered, send your FPCA not earlier than 60 days before the election. However, in practice, each county holds any absentee ballot request received within a reasonable time before the election and processes them 60 days before the election. It must be received not later than 7 days before the election.

(2) Return your voted ballot so that it arrives at the local elections office by the close of polls on election day.

Local election officials mail ballots approximately 35 days before the election.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instruction in Chapter 2, page 12.

C. Oath/Witness Requirements

A self-subscribing oath is required to affirm the information entered on the voter registration application is true and correct. If you are unable to sign, your mark must be witnessed by another individual.

D. Electronic Transmission of FPCAs and Ballots

- Hawaii allows you to send the FPCA for registration and absentee ballot by fax. After faxing, submit the FPCA by mail.
- Hawaii allows you to request that the blank ballot be sent to you by fax if you do not receive your requested ballot within five (5) days of the election.
- Hawaii allow you to return the voted ballot by fax if you requested that the blank ballot be sent to you by fax. You must submit a waiver of secrecy of vote with the transmitted ballot. The waiver and ballot must be received by the issuing clerk no later than 6 p.m. (Hawaiian Standard Time) on election day.

Please refer to Appendix C for specific instructions when transmitting election materials electronically. **Use only the following numbers:**

DSN 223-5527
(703) 693-5527
1-800-368-8683

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

II. CIVILIANS OUTSIDE U.S.

A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Hawaii and overseas citizens. The term “overseas citizen(s)” means a U.S. citizen who resides outside the U.S., was last domiciled (but no longer resides) in Hawaii, and (but for such residence) would be qualified to vote in Hawaii for Federal offices.

- Hawaii residents temporarily residing outside the U.S. (for local, state and Federal office ballots)
- overseas citizens (for Federal office ballots only)

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III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

A. Bars to Registration and Voting

Persons convicted of a felony may not register or vote while confined. Persons judged mentally incompetent may not register or vote.

B. Cancellation of Registration

Re-registration is required when a voter changes his/her voting residence or name or his/her name is removed from the voter register. Overseas citizens must submit an FPCA for registration each election year (for Federal offices only).

C. Action on Registration Requests

The county clerk is not required to notify absentee voters of their registration.

D. Action If Registration Is Denied

Persons denied registration by the clerk may appeal to the Board of Registration. Consult a legal assistance officer or civilian counsel.

E. Where To Send It

Mail the FPCA to the County Clerk in your county of voting residence as listed below:

County	Address	Zip Code
Hawaii	25 Aupuni Street, Room 100, Hilo	96720-4245
Honolulu	530 S King Street Room 100, Honolulu	96813-3077
Kauai	4396 Rice Street, Suite 106, Lihue	96766-1399
Maui	200 S High Street, 7th Floor, Wailuku	96793-2155

“Vote And Be Heard”

by LTJG Okechukwu K. Dike, USCG, Honolulu, Hawaii

